



Opting Out Course Sections

Courses are all opted in to evaluations by default. *To opt-out a single course section*, click on the Edit button.

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C Edit c (0 selecte	ed / 315 found)							• • • • • • • • • • • • • • • • • • •	9 20 21 > »
	Status		Group	Object ID Na	ame	SSR_COMPONENT	SUBJECT_CATALOG	SUBJECT_CATALOG_SECTION	COLLEGE	DEPARTMENT
	•	Edit	1 Instructors3 Students	LA 12 CI Lit	AE3005- 201: hildrens iterature	LEC	LAE3005	LAE3005-1201	College-Education	EDU(ED)- Teaching & Learning
	٠	Edit	1 Instructors3 Students	LA 20 Cl	AE3005- G66: hildrens iterature	LEC	LAE3005	LAE3005-2G66	College-Education	EDU(ED)- Teaching & Learning
	٠	Edit	1 Instructors3 Students	LA 20 Cl	AE3005- G70: hildrens iterature	LEC	LAE3005	LAE3005-2G70	College-Education	EDU(ED)- Teaching & Learning
	٠	Edit	1 Instructors47 Students	PU 06 Int Pu	UR4404C- 67B: nternat ublic Rela	LAB	PUR4404C	PUR4404C-067B	College- Journalism/Communica	JRC(JM)-Public Relations
	٠	Edit	1 Instructors	PU	UR4404C-	LAB	PUR4404C	PUR4404C-1315	College-	JRC(JM)-Public

Scroll down to the 'Evaluate' field and change the value to 'No'.

2018-Dec-07 00:00	÷
COURSE_START_DATE	
2018-Aug-22 00:00	***
COURSE_END_DATE	
2018-Dec-05 00:00	m
EVALUATE	
Yes v	
No 18.00	
CROSS_LISTED_COMMON_NAME	
LAE3005: Childrens Literature	
MEDIUM	
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MEDIUM Primarily Classroom (





Save your changes.

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Sea	irch	τ.	Add criteria						•
₿ Edit (select	courses - ted / 315 found)							▼ (« < 17 18	19 20 21 » x
	Status	Group	Object ID	Name	SSR_COMPONENT	SUBJECT_CATALOG	SUBJECT_CATALOG_SECTION	COLLEGE	DEPARTMENT
	Save Cancel	1 Instructors3 Students		LAE3005- 1201: Childrens Literature	LEC	LAE3005	LAE3005-1201	College-Education	EDU(ED)- Teaching & Learning
	●Valid Object ID								
1	Name	erature							
	SSR COMPONENT	LIAUIC							
	LEC •								
1	SUBJECT_CATALOG								

To finalize this course section and pass the changes to the main data feed, select the course section and click the courses button and 'Publish Courses'.

Spring 2019	DIG Project 📰						
Welcome message							•
DIG - Data Integrity Gateway. P	lease verify course a	and instructor data in	DIG and make necessary con	rections. Make sure to put	blish all courses when they are ready	/ for evaluation!	
Search	τ.	Add criteria					4
Edit courses ▼ Edit courses fields						• « < 17 18	19 20 21 → »
Assign group members Unassign group members	Group	Object ID Name	SSR_COMPONENT	SUBJECT_CATALOG	SUBJECT_CATALOG_SECTION	COLLEGE	DEPARTMENT
Merge courses Split courses Restore courses Publish courses	1 Instructors3 Students	LAE300 1201: Children Literatur	5- LEC s e	LAE3005	LAE3005-1201	College-Education	EDU(ED)- Teaching & Learning
Edit	1 Instructors3 Students	LAE300 2G66: Children Literatur	5- LEC s e	LAE3005	LAE3005-2G66	College-Education	EDU(ED)- Teaching & Learning
e Edit	1 Instructors3 Students	LAE300 2G70: Children	5- LEC s	LAE3005	LAE3005-2G70	College-Education	EDU(ED)- Teaching & Learning





To opt-out a multiple course sections, select each and click on CE Edit courses

Spring 2019	DIG Project 🗰						
Welcome message							•
DIG - Data Integrity Gateway. F	Please verify course and	instructor data in DIG and make ne	ecessary corrections. Ma	ke sure to publish all cour	ses when they are ready for evaluation	nl	
Teach Math	▼Add	criteria					¢
C Edit courses - 3 selected / 3 found)							v e c 1 > >
Status	Group C	Dbject ID Name	SSR_COMPONENT	SUBJECT_CATALOG	SUBJECT_CATALOG_SECTION	COLLEGE	DEPARTMENT
Edit	2 Instructors 26 Students	MAE4310-0688: Teach Math Inclu Elem	LEC	MAE4310	MAE4310-0688	College- Education	EDU(ED)- Teaching & Learning
Edit	1 Instructors 20 Students	MAE4310-09EF: Teach Math Inclu Elem	LEC	MAE4310	MAE4310-09EF	College- Education	EDU(ED)- Teaching & Learning
e Edit	1 Instructors 22 Students	MAE4310-16E2: Teach Math Inclu Elem	LEC	MAE4310	MAE4310-16E2	College- Education	EDU(ED)- Teaching & Learning

Click on 'Edit courses fields'

Spring 2019 E	DIG Project										
Welcome message											
DIG - Data Integrity Gateway. Please verify course and instructor data in DIG and make necessary corrections. Make sure to publish all courses when they are ready for evaluation!											
Teach Math Teach Math Teach Math											
Edit courses Fields								▼ « < <mark>1</mark> > ≫			
Assign group members Unassign group members	Group	Object ID Name	e	SSR_COMPONENT	SUBJECT_CATALOG	SUBJECT_CATALOG_SECTION	COLLEGE	DEPARTMENT			
Merge courses Split courses Restore courses	 2 Instructors 26 Students	MAE4 Teach Elem	4310-0688: I h Math Inclu	LEC	MAE4310	MAE4310-0688	College- Education	EDU(ED)- Teaching & Learning			
Publish courses	 1 Instructors 20 Students 	MAE4 Teach Elem	4310-09EF: I h Math Inclu	LEC	MAE4310	MAE4310-09EF	College- Education	EDU(ED)- Teaching & Learning			
e Edit	1 Instructors 22 Students	MAE4 Teach Elem	4310-16E2: L h Math Inclu	LEC	MAE4310	MAE4310-16E2	College- Education	EDU(ED)- Teaching & Learning			





Under 'Field' select the EVALUATE field. Set the New Value to No.

Click 'Add Field' and Apply.

Spring 2019	DIG Project							
Welcome message								•
DIG - Data Integrity Gateway.	Please verify course and instructo	r data in DIG and make n	ecessary correc	tions. Make sure to p	ublish all cours	ses when they are ready for evaluation	n!	
Teach Math	▼ Add criteria							4
Edit courses Cound Edit courses fields								▼ (c 1 > ≫
Field			CATALOG	SUBJECT_CATALOG_SECTION	COLLEGE	DEPARTMENT		
EVALUATE	T	- - Yes	•	Add field		MAE4310-0688	College- Education	EDU(ED)- Teaching & Learning
Apply Cancel	20 Students	No Teach Math Inclu Elem				MAE4310-09EF	College- Education	EDU(ED)- Teaching & Learning
Edit	1 Instructors22 Students	MAE4310-16E2: Teach Math Inclu Elem	LEC	MAE4310		MAE4310-16E2	College- Education	EDU(ED)- Teaching & Learning
								▼ (< 1 > »

A confirmation screen will be shown. Validate that these are the correct records to update and then

Spring 2019	С	ontirm (Change	S								
Welcome message		Are you sure	you want	to modify all selec	ted courses?					l		
DIG - Data Integrity Gateway. P	F f	Field EVALUATE - for 3 courses	> No							on	I	
Teach Math	Co	urses to be	edited:							I		
Edit courses	«	< 1 > >										• • • • • • •
Edit courses fields		Object ID	Name	SSR_COMPONENT	SUBJECT_CATALOG	SUBJECT_CATALOG_SECTION	COLLEGE	DEPARTMENT	EVAL_ST/ ^			
Field		•	MAE4310- 0688: Teach Math Inclu Elem	LEC	MAE4310	MAE4310-0688	College- Education	EDU(ED)- Teaching & Learning	2018-11-20 00:00	ы	COLLEGE College-	DEPARTMEN
		•	MAE4310- 09EF: Teach	LEC	MAE4310	MAE4310-09EF	College- Education	EDU(ED)- Teaching & Learning	2018-11-20 00:00	l	Education	Teaching & Learning
Apply Cancel			Math Inclu Elem								College- Education	EDU(ED)- Teaching &
		•	MAE4310- 16E2:	LEC	MAE4310	MAE4310-16E2	College- Education	EDU(ED)- Teaching &	2018-11-20 00:00			Learning
Edit	4		Teach Math Inclu					Learning			College- Education	EDU(ED)- Teaching & Learning
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